



Information for Fire and Life Safety Educator and Youth Firesetting Prevention and Intervention classes

Sign up for the class you want to attend, please review the “No Show Policy” as established by the VFSB **Also update your FSTRS information online, most class communication is done by email so make sure we have a good email/phone number for you.**

- ✓ Go online at <https://www.fstrs.virginia.gov/> and go to sign up for a course. Scroll down and select the class you want to attend. Online registration available 60 days from the start of class until 14 days from the start of class. If registration is not available email JD Jenkins about availability.
- ✓ Have a current background check (dated within one year of start of class) on file with the VFMA, required for all VFMA classes.
- ✓ **Option 1:** Have your department send a letter on company letterhead stating that you have a VCIN/NCIC or VSP background check on file with the department and that you are a member in good standing of that organization. Please include your DOB and last 4 of SS. You can either mail or fax that letter to us
- Option 2:** The VSP form is # 230 at <https://apps.vsp.virginia.gov/catspublic> fill the form out and have it notarized then mail the form to State Police. Have the reply sent back to you. **Mail** a copy (not the original) of the completed form from State Police to VFMA prior to class. (if you send us a copy of your State Police background check, please mark through your credit card info. We do not need that at VFMA)

Age requirements for class To attend a VDFP/VFMA class you must be 18 years of age or if 16/17 years of age have met the VDFP requirements to attend class.

Fire and Life Safety Education or Youth Firesetting Prevention and Intervention classes must be taken in order

Class	Required
<u>Fire and Life Safety Educator level 1</u>	<i>Communicating with Your Community recommended</i>
<u>Fire and Life Safety Educator level 2</u>	Fire and Life Safety Educator 1_
<u>Fire and Life Safety Educator level 3</u>	Fire and Life Safety Educator 2
<u>Youth Firesetting Prevention and Intervention I</u>	<i>Fire and Life Safety Educator I recommended</i>
<u>Youth Firesetting Prevention and Intervention II</u>	<u>Youth Firesetting Prevention and Intervention I</u>

If you are taking YFPI I or II you will also need to fill out a NFA short form http://www.usfa.dhs.gov/downloads/pdf/ff_119_25_2_75_5a.pdf using your FEMA Student Identification Number <https://cdp.dhs.gov/femasid/>

- ✓ Use Youth Firesetting Prevention and Intervention I or II for course code and title (12a) and bring to class with you (please print double sided) If you need DCJS credit for class bring a **PIC** form with you to class:
- ✓ Student manuals are available from the bookstore, they can be ordered online from the website or you can call the bookstore to order your books. Please allow time to have the books delivered prior to class.

Reading Assignments: IFSTA Fire and Life Safety Educator 3rd edition (available from the bookstore)

Public Educator Level 1 - Chapters 1-6

Public Educator Level 2 – Chapters 7-11

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