

COMMONWEALTH OF VIRGINIA
Department of Fire Programs

PLACE SCHOOL NUMBER HERE

**Heavy and Tactical Rescue
Inventory Control Form**

Instructions: This form is to be completed by the Lead Instructor of All Department of Fire Programs Heavy and Tactical Rescue courses. The completed form is to be returned to the Area Office with all other school paperwork within ten working days of the completion of the course in accordance with the policies of the VDFP Fire Instructor Manual. If discrepancies are noted during inventory of items, the Area Manager or Director of Training must be notified by telephone or fax within 24 hours of the completion of the school.

SCHOOL INFORMATION

Location of School: _____

VDFP Training Area: 1 2 3 4 5 6 7 Other: _____
If location outside Virginia, write location

Dates of School : _____

Type of HTR School :
(Check in Box above) Rope 1 Rope 2 Rope 3 Confined Space Trench Rescue Vehicle Rescue

Instructors: Lead: _____
 Assistant: _____
 Assistant: _____
 Assistant: _____

List any discrepancies found during inventory. If there were no discrepancies please state that. If any equipment was found inoperative or damaged, list that also.

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By signing this form I submit that the inventory has been conducted within VDFP policy and any or all exceptions have been noted.

Lead Instructors Signature

Date