



READ AND COMPLY WITH APPLICATION INSTRUCTIONS THAT BEGIN ON PAGE 5.

VIRGINIA STATE FIRE MARSHAL'S OFFICE

1123

APPLICATION FOR THE DISPLAY OF AERIAL FIREWORKS ON STATE-OWNED PROPERTY

1. Applicant Name/Company: 2. Applicant Phone #: 3. Applicant Mailing address: 3b. Applicant Email address: Applicant FAX #: 4. Applicant Physical address if different from Line 3: 5. City/State/Zip: 6. Applicant F.I.D. (Federal Identification Number):

7. Applicant's "Designated individual": (Print name, Last, First, MI) See instructions for more information on "Designated individual". Card number: (Photo copy of card is to be attached to this application.)

8. Sponsorship.

8.1. The fireworks display will be sponsored by:

8.1.1. Name and telephone number of the sponsor's representative: ( ) -

8.2. The fireworks display will occur at (Provide location by listing address, street intersections, name of complex or facility, etc. Include name of City, County or Town):

9. The firing of display fireworks will occur on:

(Date): / / 20 beginning at (time) : am/pm and end at (time) : am/pm.

9.1. [ ] Check this box if the firing of identical display firework setups will occur on consecutive (sequential) dates and/or times at a single location. List all the dates and times for that single date on a separate page and attach it to this application. See application instructions for Lines 9 and 9.1.)

9.2. In case of postponement due to weather or for other reason(s), the alternate date and time for line # 9 is:

(Date): / / 20 beginning at (time) : am/pm and end at (time) : am/pm.

9.3. The expected arrival of the operator (pyrotechnician) and product will be at (time) : am/pm on

(Date) / / 20

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**10. Operators, Assistants and Pyrotechnic Specifications.**

**10.1.** Provide the name and the Virginia certification number of the Pyrotechnician that will be in charge of the display. Attach a copy of that person's certification card.

Name (Print – Last, First, MI)	Cert. Number

**10.2.** Name and ages of persons who will be present and assisting with the display (attach additional page if needed):

Name (Print – Last, First, MI) <small>(See application instructions.)</small>	Age

**11.** List the size (in inches) and number of shells to be fired. Provide additional indication for multi-break shells. On a separate line, list the number and size of salutes (reports). Attach additional pages as needed.

#	Size	Type of shell <small>(See application instructions.)</small>	DOT class

**11.1.** The display will be fired (check the appropriate box)  Manual  Electrically  Combined

**11.2.** Will mortars be reloaded during the display?  Yes  No

**11.3.** Mortars to be used will be constructed of (check all that apply):

Steel  Paper  High Density Polyethylene  Fiberglass  Other (specify) \_\_\_\_\_

**12. Attachments.**

The following items are to be provided as attachments to this application.

**12.1.**  A diagram of the grounds or facilities where the display will be held. (See application instructions.) The diagram is not required to be to scale but it is to show:

**12.1.1.**  the dimension of display site and fallout radius (with an indicated distance in feet) for the largest shell to be used in the display;

**12.1.2.**  within the display site, dimension of the discharge site and the points at which the shells and/or cakes are to be positioned and fired;

**12.1.3.**  the distance (in feet) of the spectator viewing area(s), parking area(s), and the distance from the display site;

**12.1.4.**  location of significant buildings (with an indicated distance in feet), highways, overhead obstructions and utilities; and

**12.1.5.**  the indicated direction of North.

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12.2. [ ] Proof of a corporate surety bond or a public liability insurance policy in an amount acceptable to the sponsor noted on Line 8.1 but not less than \$1,000,000.00.

**Special Instructions**

**Submit one (1) copy of this application complete with all attachments to the SFMO. The SFMO must be in receipt of the complete application package at the address listed below not less than 15 days prior to the event to avoid a higher required fee. A post mark or its equivalent is not the determining factor for having submitted an application in a timely manner. See the fee increase schedule in Section 107.11 of the Statewide Fire Prevention Code for information on applications received less than 15 days prior to the event.**

If an application is received with incomplete information or incorrect fee, the application may be returned without further processing resulting in the potential of a higher fee based upon SFMO receipt of a complete application and the fee schedule as found in SFPC Section 107.11.

After initial review, a provisional permit will be issued. After a completed and satisfactory site inspection at the location and date indicated on lines 8.2 and 9 respectively, the SFMO representative in attendance will convert the provisional permit to a finalized permit.

13. By my signature below, I attest the information provided is complete and accurate. I acknowledge and agree to comply with all applicable requirements of the Virginia Statewide Fire Prevention Code (SFPC) and the referenced NFPA 1123-10 standard governing the use, storage and firing of display fireworks, even those not specifically covered or expressed on this application.

I also acknowledge that if a permit is issued it shall:

1. Be valid only at the location listed on the application, and for the specific date(s) and time(s) for which it is issued; and
2. Does not convey approval to store explosives (display fireworks) beyond the temporary (less than 24-hour) on-site storage of the display fireworks on the date of the approved display.

If approved to proceed, I acknowledge that such approval is conditional upon continued compliance with the SFPC. I further acknowledge and understand that any SFPC violations identified after provisional approval to proceed may result in denial of final permit issuance or immediate suspension or revocation of a permit.

In the form of a check or money order made payable to the **TREASURER OF VIRGINIA**, this application and attachments are submitted with the required and non-refundable permit fee of **\$250.00**, plus **\$150.00** per day for each consecutive day of an identical display if applicable. (For an example, see Line 13 in the application instructions.)

14. Signature of "designated individual" (person listed on line 7):	15. Date:
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**IMPORTANT:**

**THIS APPLICATION HAS 4 PAGES PLUS ALL THE PAGES OF YOUR ATTACHMENT(S). BE SURE TO COMPLETE THE NEXT PAGE (PAGE 4) OF THIS APPLICATION. (THE 3 PAGES OF APPLICATION INSTRUCTIONS DO NOT NEED TO BE MAILED TO THE SFMO.)**

The application and attachments are to be delivered to:

State Fire Marshal's Office  
Virginia Department of Fire Programs  
1005 Technology Park Drive  
Glen Allen, Virginia 23059-4500



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# PERMIT FOR A FIREWORKS DISPLAY ON STATE-OWNED PROPERTY

(Invalid if not completed by SFMO.)  
Upon SFMO signature(s), a copy of this page will be returned to the applicant as a permit.

**1123**

### APPLICANT:

The following information fields may be repeated from earlier pages and are to be completed by the applicant.

Applicant Name/Company:	Applicant Phone #:
Applicant eMail address:	Applicant FAX #:
Signature of Applicant's "Designated individual":	See instructions for more information on "Designated individual".
	Card number:

### Display location:

The fireworks display will occur at (Provide location by listing address, street intersections, name of complex or facility, etc. Include name of City, County or Town):

### Display Date:

The firing of display fireworks will occur on:

(Date): \_\_\_\_ / \_\_\_\_ / 20 \_\_\_\_ beginning at (time) \_\_\_\_:\_\_\_\_ am/pm and end at (time) \_\_\_\_:\_\_\_\_ am/pm.  
[ ] Check this box if the firing of identical display firework setups will occur on consecutive (sequential) dates and/or times.

### PROVISIONAL PERMIT to be completed by SFMO personnel only:

Preliminary application review by (print name):	
SFMO representative's signature:	Preliminary review date:
Based on Applicant's submittal for permit, a provisional permit is recommended with the following added conditions, corrections or adjustments:	

### FINALIZED PERMIT to be completed by SFMO personnel only. Final review date:

SFMO final review and inspection by (print name):	SFMO representative's signature:
A finalized permit is granted with the following added conditions, corrections or adjustments:	

### Transportation vehicle information (If multiple vehicles used, add additional page.)

Vehicle license (tag number)	Vehicle tag state of issuance	DOT number
Vehicle driven by (print name)	Driver's license number	Driver's license state of issuance



**State Fire Marshal's Office  
Virginia Department of Fire Programs**



Application instructions  
for the **DISPLAY OF AERIAL FIREWORKS** on State-owned Property

**All information must be printed in ink or typewritten.**

**Submit only one (1) copy of this application and all its attachments to the SFMO. The SFMO must be in receipt of a complete application package not less than 15 days prior to the event to avoid an increase in the required fee. A post mark or its equivalent is not the determining factor for having submitted an application in a timely manner. See the fee increase schedule in Statewide Fire Prevention Code Section 107.11 for information on applications received less than 15 days prior to the planned event.**

**Line 1.** Provide name of person or company applying for a permit.

**Line 2.** List telephone number where applicant may be reached.

**Line 3 & 3b.** Use mailing address the applicant can expect the quickest service. If available, provide email address and/or fax number.

**Line 4.** What is the physical address (location) of the permit applicant if it's different from the mailing address given?

**Line 5.** List city, state and zip code for the complete mailing address.

**Line 6.** Provide the firework vendor's Federal Identification Number as provided by the IRS.

**Line 7.** A "designated individual" is defined as "a person in possession of a *Background Clearance Card (BCC)* issued by the SFMO, or is certified by the SFMO as a *Pyrotechnician*, ... (either of) whom are responsible for (i) ensuring compliance with state law and regulations relating to blasting agents and explosives, (ii) applying for explosives or firework permits, (iii) is at least 21 years of age, and (iv) shall demonstrate the capability to effectively communicate safety messages verbally and in writing in the English language."

The "Designated individual" is to print their name and card number in the spaces provided. In accordance with SFPC Section 5601.2.3.1, the SFMO shall deny the application for permit if the application does not contain a designated individual's name and signature as representing the applicant. Space is provided on Line 14 for the designated individual's signature. Attach a photo-copy of the designated individual's card to the application. The Pyrotechnician listed on Line 10.1 may also be the designated individual and/or applicant resulting in a repeated listing.

**Line 8.** This application is for an activity that requires a permit and must provide the appropriate information that provides an open line of communication between the State Fire Marshal's Office (SFMO) and the applicant.

Line 8.1. Provide the name of the sponsoring group, person or organization.

Line 8.2. Provide the name and telephone number of the sponsor's representative.

Line 8.3. The exact location of the display is to be listed. Include as much information as may be available such as street address, intersection, City, County or Town. A map would be desirable to augment the written information.

**Line 9.** Provide the date and anticipated time for the display. If multiple consecutive dates are planned for a single

location, list the additional dates and time on a separate sheet. Label or indicate at the top of the additional sheet that it's an additional sheet for line #9.

Line 9.1. This box is to be checked if the display of fireworks will occur on multiple, consecutive days (sequential dates). Checking this box is intended to apply **only** to those multi-day displays that are identical in location, types and numbers of shells. If the display dates are not consecutive, if the number and/or types of shells are not identical to the day before, or if identical display setups will occur at different locations or dates (non-consecutive or sequential), a separate permit would be required. (See Line 13 instruction below for permit fee information.)

Line 9.2. If there is a planned *rain date*, provide the information requested. If a rain date is not scheduled, write N/A in the place indicated for date and time.

Line 9.3. Indicate the anticipated arrival time of the display shells to be on-site. The SFMO may want to inspect to ensure the shells are not left unattended subsequent to arrival at the display site and/or the condition of the shells.

**Line 10.** The SFPC requires the certified pyrotechnician who will be in responsible charge of the fireworks display be identified on the application.

Line 10.1. Provide the name and certification number of the Pyrotechnician who will be charge of the display. The Virginia Certified Pyrotechnician may serve as the *Designated Individual* (See Line 7.) Attach to the application a photocopy of the Pyrotechnician's Virginia issued certification card.

Line 10.2. List the names and ages of all assistants that will be present. All assistants must be at least 18 years of age. If additional space is needed for line 10.2, attach an additional sheet (not to exceed the standard 8½ by 11 inch dimension) to the application. Label or indicate at the top of the attached sheet that it's an additional sheet for line # 10.2.

**Line 11.** Grouped according to size, list the number and type of shells to be fired. List separately all cakes and the number of shots per cake. List separately the number and size of salutes and multi-break shells. List separately the number and size of chained shells in the finale. If additional space is needed for line #11, attach an additional sheet (not to exceed the standard 8½ by 11 inch dimension) to the application. Label or indicate at the top of the attached sheet that it's an additional sheet for line # 11.

Line 11.1. Indicate whether the display will be fired electrically, manually, or by a combination of both.

Line 11.2. Indicate whether there will be any reloading during the display.

Line 11.3. Indicate what the mortars will be constructed of.

**Line 12.** Additional items are to be attached as part of the application for permit. Placing a check in the boxes provided is a means by which the applicant can determine or track for themselves that they have obtained or possess the required information and have attached it to the application.

Line 12.1. A depiction is to be provided of the premises where the display will be fired. The depiction is not required to be to scale but it is to indicate certain requirements as listed on lines 12.1.1 through 12.1.5. *Failure to adequately provide this information may be grounds for denial of permit, or the return of the application for amendment and resubmission. Any subsequent resubmission of an amended application is subject to the increase in fees based on when the amended application is received by the SFMO. (See SFPC Section 107.11[6].)*

The depiction should adequately assist in the review of an application to such degree that the SFMO would be able to issue a provisional permit without the aid or benefit of a site visit.

Line 12.1.1. Based on the largest shell to be fired, indicate the dimension and location of the display site and distance in feet of the fallout area.

Line 12.1.2. Within the display site, indicate the discharge site from which shells and/or cakes are to be positioned and fired, and the dimension of the discharge site.

Line 12.1.3. Indicate the spectator viewing area, parking areas, and the distance (in feet) the audience will be restrained from the display site.

Line 12.1.4. Indicate the relative position and distance of significant buildings, highways, and overhead obstructions (e.g., utilities, light poles, etc.).

Line 12.1.5. The indicated direction of North.

Line 12.2. Proof of insurance or surety bond is required in an amount that is agreeable to the sponsor listed

on Line 8.1 and the permit applicant, but shall not be less than \$1,000,000.00. The proof of insurance or bond is to be attached and submitted with this application.

**Line 13.** Attestation that is largely self-explanatory. The initial permit fee is \$250.00. For each consecutive day an identical display is conducted, an additional \$150.00 per day is required. For example, if an identical display occurs over the course of 3 consecutive dates (i.e.: August 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup>) at a single location, the permit fee would be \$250.00 for the first day, \$150.00 for the second day, and \$150.00 for the third day, for a total permit fee of \$550.00. A weather postponement (See line 9.2.) pushing a display to a different date will not be cause for a new permit.

(A separate application is required for 1126 pyrotechnics. A permit fee reduction is not available for 1126 pyrotechnics used in concert with 1123 fireworks.)

Extract from '12 SFPC Section 107.11

6. \$250 the first day of fireworks, pyrotechnics or proximate audience displays conducted out-of-doors on any state-owned property and \$150 per day for each consecutive day for identical multi-day events. If an application is received by the SFMO less than 15 days prior to the planned event, the permit fee shall be \$550 the first day and \$150 per day for each consecutive day for identical multi-day events. If an application is received by the SFMO less than 7 days prior to the planned event, the permit fee shall be \$650 the first day and \$150 per day for each consecutive day for identical multi-day events.

**Lines 14 and 15.** Self-explanatory.

**IMPORTANT 4<sup>th</sup> page information:** After application review and acceptance, only the 4<sup>th</sup> page of the application will be returned to the applicant as a provisional and/or finalized permit.

The applicant is to complete the upper portion of the page listing the applicant's name, phone number, email address (if available), FAX number, the "Designated individual" and card number. The display location, including the city, county or town, and the display date is also to be provided, all of which are repeated from earlier pages in the application.

Upon SFMO review and acceptance, this one page of the application will be used as a provisional permit and will be returned to the applicant.

At the time, date and location of the display, and upon final SFMO inspection, acceptance and signature, the permit will be finalized with a copy returned to the applicant. SFMO personnel will collect HazMat transportation vehicle information at the time of final inspection.

**The lack of correct permit fee or an incomplete application is cause for the application to be returned to the applicant without further processing with any subsequent re-submission subject to increased fees in accordance with SFPC Section 107.11.**